

**Docent
Learning & Engagement
San Francisco Botanical Garden**



Supervisor:

Liza Kachko

lkachko@sfbg.org

415-661-1316 x 438

POSITION SUMMARY:

San Francisco Botanical Garden docents engage visitors through dynamic tours and hands-on learning stations, inviting visitors to learn about and feel more connected to plants. Docents enrich the visitor experience and advance the Garden's mission to build communities of support for the Garden and cultivate the bond between people and plants.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Inspire and encourage curiosity and discovery in the natural world
- Facilitate fun hands-on learning at Interpretation Stations and/or lead public tours
- Participate in the Docent Council, through attending meetings and/or serving on committees (minimum of 3 Council meetings per year)
- Complete a minimum of 12 continuing education hours annually, through Docent Council sponsored enrichments, or independent study.
- Demonstrate respect for plant and animal life in the Garden
- Be an ambassador for the San Francisco Botanical Garden Society both on- and off-duty to build communities of support for the Garden

QUALIFICATIONS:

- Completion of 8 weeks training course
- Payment of training fee (\$75 for members, \$100 for nonmembers)
- Commitment to leading an average of two walks or 1 station (3 hours) monthly for a minimum of 1 year
- Maintain active membership status in San Francisco Botanical Garden Society

REQUIRED SKILLS/KNOWLEDGE/ABILITIES:

- Enthusiasm for meeting and working with the public
- Curiosity and interest in learning about the natural world and a passion for plants
- Physical mobility to navigate the Garden for up to 1 ½ hours or sit/stand outdoors for 2 ½ hours at a station
- Adaptable personality able to facilitate a uniquely engaging experience for various visitor interest and knowledge levels

San Francisco Botanical Garden Society is an Equal Opportunity Employer and welcomes applications from individuals who will contribute to its diversity.

San Francisco Botanical Garden is a non-smoking facility. Smoking is also prohibited in Golden Gate Park.

TRAINING

Docents will attend an 8-week training (minimum of 40 hours) offered each spring and fall. Trainings will be on Thursday evenings and Saturdays, March 4 – April 29, 2017.

In the training, you will learn how to share the Garden with visitors, using the variety of specimens in our collection to demonstrate key concepts in botany, conservation, and plant evolution. Most importantly, you'll learn how to share this information in an engaging way with visitors. There will be opportunities to shadow and learn from current docents, as well as from staff.

San Francisco Botanical Garden Society is an Equal Opportunity Employer and welcomes applications from individuals who will contribute to its diversity.

San Francisco Botanical Garden is a non-smoking facility. Smoking is also prohibited in Golden Gate Park.